

Application for Employment

White's **ACE** Hardware *and Garden Center* *Great Service-Great Price*

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age marital or veteran status, or the presence of a non-job related medical condition or handicap.

(PLEASE PRINT)

Date of Application: _____

Position(s) Being Applied For: Sales Cashier Stock

Are you applying for a full-time or part-time position? Full-Time Part-Time

Referral Source: Advertisement Friend Relative Walk-In

Employment Agency Other _____

Name: _____

Last

First

Middle

Address: _____

Street Number

Street Name

City

State

Zip Code

Telephone: (____) _____

Is the telephone number being provided a cell phone or home phone number? Cell Home

If employed and you are under 18, can you furnish a work permit? Yes No

Have you filed an application here before? Yes No If yes, give date _____

Have you ever been employed here before? Yes No If yes, give date _____

Have you ever been convicted of a misdemeanor or felony? Yes No

Are you currently employed? Yes No

If so, may we contact your current employer? Yes No

AN EQUAL OPPORTUNITY EMPLOYER M/F/V/H

Employment Experience

Start with your present or last job. Please include the month, date and year in your employment dates. Include military service assignments and volunteer activities. All information should be completed and reasons for any time lapse should be noted.

1	Employer		Dates	Employed
	Telephone		From	To
	Address			
	Job Title			
	Supervisor		Hourly	Rate/Salary
	Work Performed			
	Reason for leaving			
2	Employer		Dates	Employed
	Telephone		From	To
	Address			
	Job Title			
	Supervisor		Hourly	Rate/Salary
	Work Performed			
	Reason for leaving			
3	Employer		Dates	Employed
	Telephone		From	To
	Address			
	Job Title			
	Supervisor		Hourly	Rate/Salary
	Work Performed			
	Reason for leaving			
4	Employer		Dates	Employed
	Telephone		From	To
	Address			
	Job Title			
	Supervisor		Hourly	Rate/Salary
	Work Performed			
	Reason for leaving			

Special Skills and Qualifications

Summarize special skills and qualifications acquired from employment or other experience such as specific office skills, machines used, etc.

Veteran of the U.S. Military Service? Yes No

If yes, please list which branch and your final rank: _____

List professional, trade, business or civic activities and offices held.
(You may exclude those, which indicate race, color, religion, sex or national origin):

Please provide name, address and telephone number of three references that are not related to you and are not previous employees.

Education

	Elementary	High	College/University	Graduate/Professional
School Name				
Years Completed (circle)	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe Course of Study				
Describe Specialized Training, Apprenticeship, Skills, and Extra-Curricular Activities				

Honors Received:

State any additional information you feel may be helpful to us in considering your application.

Applicants Statement

I understand this application is considered current for 90 days. If I want to be considered for employment after that time, I must renew my application in writing.

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment. I further understand said background check may also involve the Company's obtaining an investigative consumer report on me that may cover such areas as my character, general reputation and mode of living.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Company.

(Signature of Applicant)

(Date)

For Personnel Department Use Only

Arrange Interview: Yes No Interviewer: _____ Date: _____

Remarks: _____

Employed: Yes No Employee Start Date: _____

Job Title: _____ Hourly Rate: _____ Date: _____